

CCC-AAUP EXECUTIVE COMMITTEE MEETING

December 1, 2006

1:00 p.m.

AAUP Office
Conference Room

Meeting called by:

**Laurie Judge, Vice President
Metropolitan Campus**

Type of meeting:

Executive Committee

Attendees:

Boyko, M., Brown, V. S., Connor, N., Durkin, E., Hawkins, C., Hovanec, M., Judge, L., LiPuma, S. Long, D., Pegman, A., Ringle, B.

Absent:

Bernatowicz, D. Foley, E., (attending National Meeting), Leidich, S., Washington, K.,

CCC-AAUP MEMBER MINUTES

Initiator

Category

Time
Allotted

Item
#

EASTERN CAMPUS

Dave

New Campus President

- Announcement by Dr. Thornton that Dr. Belinda Miles is new Eastern Campus President
- Safety Committee to meet soon with members from Plant Operations, Public Safety, Human Resources and AAUP

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General Update

- Some members suggested survey re: campus public safety
- Dismissed student is pursuing desire to return to campus
- Faculty concerned re: in-class course materials being used in WEDD course offering; faculty to provide additional information

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WESTERN CAMPUS

Sam

Safety and Security Committee (drill)

- Drill involved A-Pod only
- Sam and Mary notified of Dec. 20th Committee meeting and both will attend

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General Update

- **Sam:** Involved in on-going conversation concerning faculty office ergonomics

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METROPOLITAN CAMPUS

Laurie

Grievance Update

- Grievances are processing as planned - two hearings were held and we

5

	<p>await the outcome</p> <ul style="list-style-type: none"> • Campus Reception held for Dr. Mark Lewine 	
Laurie	Representative Appointment (to back-fill for Nancy Connor)	6
SECRETARY'S REPORT		
Valerie	<p>Approval of Minutes November 17, 2006</p> <ul style="list-style-type: none"> • <u>Motion</u> by D. Long: To accept Executive Committee Minutes of November 17, 2006; seconded by C. Hawkins; <u>motion passed</u> unanimously <p>Commemoration/Sunshine Update</p> <p>Happy Holidays</p> <p>Sign congratulations cards for faculty</p> <ul style="list-style-type: none"> • EC signed cards for Mark Lewine and Ormond Brathwaite <p>Metropolitan campus retirees: Susan Burge, Mary Jane Wheeler</p> <ul style="list-style-type: none"> • <u>Motion</u> by M. Hovanec: To award AAUP certificates to retirees; seconded by V.S. Brown; <u>motion passed</u> unanimously 	7
Valerie	<p>Faculty Greeting Card Contest – (December 18)</p> <ul style="list-style-type: none"> • Answered questions posed re: text and type of greeting cards • No new submission since last EC meeting 	8
Laurie/ Valerie	<p>Secretary Transition Plan (Nancy Connor)</p> <ul style="list-style-type: none"> • Laurie: Obtained Gloria Tolliver's consent to complete N. Connor's term as Campus Rep; • <u>Motion</u> by B. Ringle: Recommend that Gloria Tolliver complete remainder of N. Connor's term as Campus Rep while N. Connor completes remainder of V.S. Brown's first year as Secretary; seconded by S. LiPuma; <u>motion passed</u> unanimously 	9
TREASURER'S REPORT		
Ed D.	<p>Check Register Approval</p> <ul style="list-style-type: none"> • <u>Motion</u> by B. Ringle: To accept Check Register for audit; seconded by M. Hovanec; <u>motion passed</u> unanimously 	10
Ed D.	CPA Compilation - in progress	11
PRESIDENT'S REPORT/COLLEGE-WIDE ITEMS		
Laurie	Direct Deposit College Proposal eliminate U.S. mail pay notification	12

	<ul style="list-style-type: none"> College to save 40K in postage; faculty to look online for notice of pay Concern: Some faculty do not have direct deposit of pay 	
Laurie	Distance Learning Survey process to identify faculty developed principles and answers. <ul style="list-style-type: none"> Issues and questions to be answered are being identified The process to capture faculty feedback is being designed for each campus 	13
Laurie	Lunch meeting on December 15 <ul style="list-style-type: none"> Meeting time 1 – 3 pm is being planned 	14
Laurie	Tenure Mentors, Tenure Workshop DVD Distribution and add to Website (disk to Anna) <ul style="list-style-type: none"> Mary: Distributed DVDs to campus VPs Review this year's submittals	15
Laurie	Discussion of Ed Foley's email <ul style="list-style-type: none"> Sam: Per counterparts faculty split assignment is now not as much of an issue. Pleased to have the clarification that AAUP sought Per Ed's email, program Management analysis is in progress 	16
	Polling Survey Results (part-time pay) <ul style="list-style-type: none"> Results reviewed 	17
Laurie	Campus Organizational Charts (need for update) <ul style="list-style-type: none"> Charts reviewed and updated by members on individual forms based on personal knowledge EC members to give updated forms to Laurie 	18
Ed	Faculty Evaluation Committee <ul style="list-style-type: none"> To meet Monday, December 4, 2006 Laurie: Committee working on implementation plan for new evaluation process, including development of new forms 	19
Mike	Salary Grade Advancement Level "G" Update Polling <ul style="list-style-type: none"> Committee meeting held November 30th and continuing to work on polling items 	20
Ed	Health Care Committee (meeting being scheduled) <ul style="list-style-type: none"> Committee meeting December 8, 2006 	21
Laurie/ (Dave B.)	Transitional Work Committee <ul style="list-style-type: none"> Ed acknowledged work of David with other unions' reps, and forwarded the unions' praise of David's contributions to creating the draft 	22
Ed	Budget Advisory Committee (meeting scheduled) Survey on ergonomics and office standards	23
All	New Hires = New Members - Follow-up <ul style="list-style-type: none"> Done 	24
Sam	Safety Committee – AAUP Participation <ul style="list-style-type: none"> See West Campus Report 	25
Ed	College-wide Program Management	26

	<ul style="list-style-type: none"> • Conversation with Dr. Joseph-Silverstein in progress 	
Ed	Photo Class Project – December 8 <ul style="list-style-type: none"> • Scheduled for 10 am – 1 pm at West 	27
Ed	History Project (John Rose) <ul style="list-style-type: none"> • Project 90% completed and currently under review • Anticipated completion by end of year 	28
NEGOTIATIONS PREPARATIONS		
Ed	Advisory Budget Committee <ul style="list-style-type: none"> • At information gathering stage 	29
Ed	Survey of Faculty Priorities <ul style="list-style-type: none"> • Will conduct survey to prepare for negotiations • Priorities are being identified and a strategy to address priorities is being implemented 	30
Meeting Adjourned at 2:45 p.m. Valerie S. Brown, Secretary		