

MINI TEAM MEETING		June 27, 2006		
		2:30 p.m.		
		AAUP Office Conference Room		
Meeting called by:		Ed Foley	Type of meeting:	Planning
Attendees:		Michael Boyko, Valerie S. Brown, Edward Durkin, Ed Foley, Heather Snell Masterson		
Absent:		Laurie Judge		
MINUTES-AAUP – MEMBER MINUTES				
Initiator				
Ed	New Meeting Format: <i>Format discussed and well received. Agenda form to be sent electronically to Executive Board before each meeting. Action Register form to also be given before the end of each scheduled meeting for follow-up action by whomever necessary.</i>			1
Ed	Who are we? (Our role, our process, our oath) Mission and C's: <i>Reviewed and well received. AAUP-CCC mission poster now hanging in conference room; 7 C's are Character, Competency, Commitment, Courage, Conviction, Compassion and Cohesiveness.</i>			2
Ed	Who's on First – Executive Committee- Roster and Appointments: <i>Plans to make appointments to replace Executive Committee members who are going on PIL were reviewed. Appointments will be confirmed at our first meeting of the academic year.</i>			3
Ed	President/Administration Meetings: <i>Ed Foley has been busily meeting with various administrators including Dr. Thornton, Dr. Eric Radtke, Dr. Joseph-Silverstein, and Campus Presidents.</i>			4
Ed	Distance Learning Strategic Plan: <i>A district-wide Steering Committee has been set-up by Administration, with the agreement established between Dr. Joseph-Silverstein and Ed Foley that: (1.) AAUP will be provided a list of members on the Committee; (2.) AAUP (Ed) and Dr. Silverstein will meet to discuss any areas of concern that might emerge; and (3.) Tina Royal, head of the Steering Committee, to be available to AAUP to provide ongoing updates as requested. Committee's charges to be met by Dec. 2006.</i>			5
Ed	<u>Grievance Watch List and Grievance Process:</u> <ul style="list-style-type: none"> ▪ A grievance related to summer schedule was resolved informally. ▪ The timeline for several potential grievances was suspended for summer and will be picked up in fall. 			6
Ed	Tenure Appeal Process: <i>The tenure appeals meeting has been scheduled and AAUP is helping to assist in preparation.</i>			7
Ed	College Investigations and AAUP Involvement: <i>Ground rules were agreed to for HR's interviewing of AAUP officers re: sex discrimination.</i>			8
Ed	Technology Officer Status(Anna and Polling Trial): <i>Motion by M. Boyko and seconded by H. Masterson for Pres. Elect Foley to empower Anna Lauer to contract with "Survey</i>			9

	<i>Monkey” for fall. Motion passed unanimously.</i>	
Ed	Health Care Committee Recommendation: <i>New plan option to replace QualChoice which will be out of business at end of year. Details to be provided faculty in fall.</i>	10
Ed	Investment Changes: <i>E. Foley, Treasurer, closed accounts with mutual fund and wire transferred funds to new account with bank for better service and record keeping for IRS.</i>	11
Ed	Communications Strategies: <i>Business Cards/Notebooks: Executive Board members to have AAUP business cards beginning fall. VP’s and Reps will segment each campus to coordinate AAUP communication (i.e., minutes, etc.).</i>	12
Ed	Cell Phones: <i>We discussed cell phones for improved communication.</i>	13
Ed	VP/Rep Campus Meeting: <i>VPs need to have a pre-Executive Board meeting on campus with Reps.</i>	14
Ed	Website Updated: <i>July 1st Executive Board can update their information.</i>	16
Laurie (Ed)	Faculty Monitoring: <i>Monitoring of performance has been done in a secret fashion. AAUP intervened and system was changed to be open.</i>	17
Ed	Open House: <i>Date TBA, treasure hunt to find the Union office.</i>	18
Team	? ? i.e., Faculty Evaluation, Summer Pay: <i>Next year look at implementation of new faculty evaluation process; some mix up with summer pay being resolved.</i>	19
Team	<p>Keys to Success</p> <ul style="list-style-type: none"> ■ Faculty Senate Role & Relationship ■ Our Relationships ■ Leadership in times of Chaos ■ Aggressive Communication/Involvement ■ Organizational Development ■ Our Role (Book) ■ Our C’s ■ Our Leadership (Respond not React) <p><i>All present in agreement with Keys to Success; VPs H. Masterson and M. Boyko given copy of resource book—“The Union Steward’s Complete Guide.”</i></p>	20
	Meeting adjourned at approximately 4:50 pm	
	Valerie S. Brown, Secretary	