

CCC-AAUP EXECUTIVE COMMITTEE MEETING	November 17, 2006
	1:00 p.m.
	AAUP Office Conference Room

Meeting called by:	Edward M. Foley, President	Type of meeting: Executive Committee
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Attendees:	Bernatowicz, D., Boyko, M., Brown, V. S., Connor, N., Durkin, E., Foley, E., Hawkins, C., Hovanec, M., Judge, L., Leidich, S., LiPuma, S. Long, D., Pegman, A., Ringle, B., (Lauer, A.)
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Absent:	Washington, K.,
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MEMBER MINUTES CCC-AAUP EXECUTIVE COMMITTEE

Initiator		Item #
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METROPOLITAN CAMPUS

Laurie	Nurse Grievance Status/Action <ul style="list-style-type: none"> AAUP request for Grievance Response Clarification letter in today's EC meeting packet 	1
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Laurie	Professional Development Plan Content and Process <ul style="list-style-type: none"> Member submitted plan with list of items and Dean wants a narrative relating items to College goals and strategic plan; Laurie stressed Contract language to Dean where list is sufficient 	2
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Laurie	General Update <ul style="list-style-type: none"> Faculty erroneously told must make up missed time on clinicals due to Veterans Day and Thanksgiving Day holidays Recent hire at Step 7 on salary scale was promised Step 7.5, situation resolved with placement at 7.5 Ongoing investigation re: faculty member teaching a continuing ed course and concerned that course has same content as a credit course Administration sent dictate must work over Holiday Recess, and Laurie educated new faculty re: choices for time off during Recess, such as using flex days 	3
Valerie	<ul style="list-style-type: none"> Valerie announced full-page <i>Plain Dealer</i> ad and article commemorating the prestigious awards for community colleges: National Professor of the Year to Dr. Mark Lewine, and Ohio Professor of the Year to Dr. Ormond Brathwaite; several other articles in the works along with campus receptions for each this month; also kudos faculty involved with Bridges to Success in the Sciences Program in addition to Dr. Brathwaite: Cindy Holland, Judie Barker and Alexandria Custer and others whose students had award-winning scientific poster sessions at a recent national biomedical research conference 	

EASTERN CAMPUS

Steve	Workplace Environment <ul style="list-style-type: none"> Will pursue need for active Safety Committee with new Campus President Previous air quality problem appears to be resolved 	4
Steve Andrew	General Update <ul style="list-style-type: none"> Tenure Workshop a success with approximately 20 members present with great questions Need exists to have contract specify date by which proffer should be paid Academic rank issue: member told must have letters from both Assoc. and Academic Deans for advancement request, and this information was emailed on behalf of Dr. Redwine to all faculty; Steve sent email to faculty to clarify that Academic Dean letter not required Member asked if PAAR should be included in tenure package; EC response is no, but can include supporting letters reflecting workload related accomplishments 	5

WESTERN CAMPUS

Mike/Ed	Coordinator and Associate Dean Role <ul style="list-style-type: none"> Assoc. Dean often unavailable and student complaints being forwarded to Program Coordinator; Ed discussed inappropriate use of PC with Academic Dean and was assured the situation would be resolved 	6
Sam/Mary	Campus Safety and Security Committee <ul style="list-style-type: none"> Sam and Mary received email from Chris Haas informing them of committee's next meeting; learned there are two types of safety drills—one to lock in to remain in office and one to evacuate the building, thus the need for two types of alarms yet in place; Mary suggested safety training session during Campus mandatory days in January 2007; Next Monday West to have lock-in drill 	7
Mike/Ed	United Way Pilot <ul style="list-style-type: none"> AAUP co-sponsored United Way pancake breakfast event with over \$600.00 raised by student volunteers recruited by Rudy Stralka and collaboration with Mark Rodriguez, Director of Student Life & Activities; Ed Durkin took photos of event; future consideration for next such event to coordinate students receiving service credit and faculty credit for community service 	8
Mike Ed Sam	General Update <ul style="list-style-type: none"> Resolved member's workload issue: maximum load allowable distributed over two-year period; Ed commended West team for representation with distinction for resolution of this issue; he also noted administration included in letter that this solution is non-precedent setting Sam is actively recruiting faculty entries to Greeting Card Contest 	9

SECRETARY'S REPORT

Valerie	<p>Approval of minutes November 3, 2006</p> <ul style="list-style-type: none"> • Motion by M. Boyko: To accept Executive Committee Minutes of November 3, 2006; seconded by S. Leidich; <u>motion passed</u> unanimously <p>Commemoration/Sunshine Update</p> <ul style="list-style-type: none"> • Happy Birthday to: Mary Hovanec,, Andy Pegman, Pleasantries exchanged • Get Well Card for Roger Raba, English/Journalism, West, Card signed by EC and mailed • Holiday Greeting for Faculty, Template signed by EC for reproduction of card 	10
Valerie	<p>Faculty Greeting Card Contest – (December 18)</p> <ul style="list-style-type: none"> • Submission by E. Durkin and potential entries suggested by Carol Ruby Demiray 	11
Ed /Valerie	<p>Secretary Transition Plan</p> <ul style="list-style-type: none"> • N. Connor willing to serve as interim secretary during the remainder of Valerie's PIL , effective January 2007 	12

TREASURER'S REPORT

Ed D.	<p>Check Register Approval</p> <ul style="list-style-type: none"> • Motion by S. LiPuma: To accept Check Register for audit; seconded by B. Ringle; <u>motion passed</u> unanimously • Motion by S. LiPuma: To approve purchase of film on the value of unions Ed Foley recommends for AAUP; seconded by B. Ringle; <u>motion passed</u> unanimously 	13
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PRESIDENT'S REPORT/COLLEGE-WIDE ITEMS

Ed	<p>CONCUR System Update – Lindsay English – write document to improve ease of use.</p> <ul style="list-style-type: none"> • EC approved letter included in today's meeting packet to be distributed by L. English to faculty 	14
Valerie	<p>Digital Recorder – status</p> <ul style="list-style-type: none"> • Working properly, able to record entire meetings and upload files to the computer 	15
Ed	<p>Distance Learning Task Force Follow-up (SIGs) Next meeting w. Tina Royal (pick date) Review Process, AAUP Principles meeting with J. Silverstein.</p> <ul style="list-style-type: none"> • Ed has scheduled meeting with T. Royal December 7th and with J. Silverstein November 28th 	16

Valerie	<ul style="list-style-type: none"> • 10-12 video copies of Tenure Workshop conducted on West now available; • Suggested process steps: <ul style="list-style-type: none"> ○ Mentors to review books for those currently up for tenure; ○ Mentors offer to look over an outline of activities/documents for individual members advancing toward tenure in upcoming years • Must ensure that Tenure Mentors are not serving on Tenure Committee <p>Review this year's submittals</p> <ul style="list-style-type: none"> • Due date for tenure book is January 17, 2007 • Review can occur now or immediately after first of year • Mentors and EC members use tenure template and walk through list with member to confirm that there is content in each area; no judgments to be offered but discussions that may add value <p>Faculty Tenure Concerns</p> <ul style="list-style-type: none"> • Not addressed; place on next agenda 	
All	New Hires = New Members - Follow-up	24
Sam	Safety Committee – AAUP Participation <ul style="list-style-type: none"> • See West Campus report above 	25
Ed	College-wide Program Management <ul style="list-style-type: none"> • Open agenda item 	26
Ed	CCC Delayed Bill <ul style="list-style-type: none"> • Open agenda item 	27
Ed	Recognition of Dr. Ormond Brathwaite and Dr. Mark S. Lewine <ul style="list-style-type: none"> • <i>Motion</i> by V.S. Brown: <i>To recognize Mark Lewine and Ormond Brathwaite for National Professor of the Year, and Ohio Professor of the Year awards, respectively; seconded by B. Ringle; <u>motion passed</u> unanimously</i> 	28
Ed	Photo Class Project – December 8 <ul style="list-style-type: none"> • Jonathan Wayne agreed; session will be available to any EC members and Contract/Constitution Committee members desiring photo 	29
Ed	History Project (John Rose) <ul style="list-style-type: none"> • Document currently in editorial phase; to be completed early next year and also to be placed on CD and use Adobe Acrobat as appropriate 	30
NEGOTIATIONS PREPARATIONS		
Ed	Advisory Budget Committee – Formal Action <ul style="list-style-type: none"> • None needed; names of administrators on committee have been received by AAUP 	31
Ed	Survey of Faculty Priorities <ul style="list-style-type: none"> • AAUP desires surveys on ergonomics, salary grade advancement and bargaining priorities 	32
Meeting Adjourned at 3:50 p.m. Valerie S. Brown, Secretary		

